**Referee Check List**

**Before Leaving Home**

* Check rules, start-time, field location and minutes per half.
	+ Read the rules and appropriate sections on the wcsc.ca web page for anything specific to the age you are refereeing – also refer to the Summary Document
* Referee uniform (shirt, shorts, socks and shoes).
* Whistle and Watch
* Pencil, notepaper and coin.
* Flags
* Game Sheets (extra blank sheets in case a coach forgets)
* Leave home early enough to arrive **20 minutes before game start**

**Pre- Game**

* Walk around the field to check for glass etc. (get help, if needed)
* Check the field has corner flags. It is the responsibility of the home coach to get the corner flags and setup the field.
* Introduce yourself to the coaches and get 2 game sheets from each coach
* Explain to the coaches when substitutions will be allowed and that they must have your permission before substituting anyone.
* Get game ball from home team coach
* Ask each coach for an Club Linesman volunteer and give flags if required – recommend that the linesmen are 12 years or older
	+ Take time to review with the linesmen when a ball is out – show them with a ball on the touch line
	+ Tell them not to anticipate, wait until the ball is fully over the line
* Check players for jewellery & shin guards and socks – point out equipment violations to the coaches so they have an opportunity to rectify before kick off.
* Start on time (or as soon as minimum players are present, if late)
* If a team cannot field the minimum number of players, let the coaches have the option

of playing an exhibition game.

* Before starting, calculate end time and jot it down…so you can’t forget
* Start your stopwatch just before blowing the whistle to start the game

**During the Game**

* Be watchful especially for rough play (safety first)
* Stop the game immediately if you suspect a player is hurt.
* For routine events, be prepared to explain calls to younger/newer players (help players learn the game)
* Blow the whistle **loudly** and use with firm hand signals
* Be alert for coaches calling for player substitutions
* Note time for injury stoppages (if a minute or more)
* Check for stoppage time before blowing whistle at end of each half.

**After the Game**

* Stay on the field to supervise the handshake between the teams
* Retrieve your flags from the Assistant Referees or linesmen
* Return the game ball
* Sign game sheets and have coaches sign game sheet and return a copy to them. You need to have your copies to submit with your invoice to get paid.
* Have coaches sign game sheet(s)
* Complete the game reports and report the scores